## FORM OF PROPOSAL (RFQ Attachment A)

(This Form must be fully completed and placed under Tab No. 1 of the "hard copy" tabbed proposal submittal.)

(1) Instructions. Unless otherwise specifically required, the items listed below must be completed and included in the proposal submittal. Please complete this form by marking an "X," where provided, to verify that the referenced completed form or information has been included within the "hard copy" proposal submittal submitted by the proposer. Also, complete the following Statement's herein:

		[Table No. 1]			
(1)	(2)	(3)			
"X" =		Proposal Submittal Item			
ltem	Tab	(One original signature copy of each document submitted			
Included	No.	within each of the 3 proposal copies)			
Х	1	Form of Proposal (Attachment A)			
Х	2	form HUD-5369-C (Attachment B)			
Х	3	Profile of Firm Form (Attachment C)			
Х	4	Proposed Services			
Х	5	Managerial Capacity/Financial Viability, including resumes			
Х	6	Client Information			
Х	7	Equal Employment Opportunity Statement			
Х	8	Subcontractor/Joint Venture Information (Optional)			
Х	9	Design and Construction Concepts			
Х	10	Financial Statements			

(2) Debarred Statement. Has this firm, or any principal(s) ever been debarred from providing any services by the Federal Government, any state government, the State of South Carolina, or any local government agency within or without the State of South Carolina? Yes\_\_\_\_ No\_\_\_\_ If "Yes," please attach a full detailed explanation, including dates, circumstances, and current status.

(3) Disclosure Statement. Does this firm or any principals thereof have any current, past personal or professional relationship with any Commissioner or Officer of the Agency? Yes\_\_\_\_No\_\_\_\_ If "Yes," please attach a full detailed explanation, including dates, circumstances, and the current status.

Signature	Date	Printed Name	Company				
The Beaufort Housing Authority							
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(4) Felony Disclosure. Has any principal(s) or any person(s) proposed to perform the work ever been convicted of a felony? Yes\_\_\_\_\_ No\_\_\_\_ If "Yes," please attach a <u>full detailed</u> <u>explanation</u>, including dates, circumstances, and the current status. PLEASE NOTE: The Agency reserves the right to not make award to any proposer that has staff who has been convicted of a felony if the Agency feels that doing such is in its best interests.

(5) Non-Collusive Affidavit. The undersigned party submitting this proposal hereby certifies that such proposal is genuine and not collusive and that said proposer entity has not colluded, conspired, connived or agreed, directly or indirectly, with any proposer or person, to put in a sham proposal or to refrain from proposing, and has not in any manner, directly or indirectly sought by agreement or collusion, or communication or conference, with any person, to fix the proposal price of affiant or of any other proposer, to fix overhead, profit or cost element of said proposal price, or that of any other proposer or to secure any advantage against the Agency or any person interested in the proposed contract; and that all statements in said proposal are true.

(6) Bidder's Statement. The undersigned proposer hereby states that by completing and submitting this Form and all other documents within this proposal submittal, he/she is verifying that all information provided herein is, to the best of his/her knowledge, true and accurate, and that if the Agency discovers that any information entered herein to be false, such shall entitle the Agency to not consider or make award or to cancel any award with the undersigned party. Pursuant to all RFQ Documents, this Form of Proposal, and all attachments, and pursuant to all completed Documents submitted, including these forms and all attachments, the undersigned proposes to supply the Agency with the services described herein.

Signature	Date	Printed Name	Company					
The Beaufort Housing Authority								
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